

No./G.B./164/2022

DATE: 28.10.2022

Minutes of Agenda Item No. 28 & 29 regarding the matter of Smt. Aruna Kumar,

Sr. P. A. to Principal

A meeting of the Governing Body of Atma Ram Sanatan Dharma College was held on Friday, 28<sup>th</sup> October 2022 at 03.30 pm in the office of the Principal of the College. The following members were present:

- |                              |   |
|------------------------------|---|
| 1. Sh. Pawan Jaggi           | - Chairman                                    |
| 2. Sh. Praveen Seth          | - Treasurer                                   |
| 3. Sh. Atul Bahadur          | - Member                                      |
| 4. Sh. Ravi Taneja           | - Member                                      |
| 5. Sh. Rohit Sharma          | - Member                                      |
| 6. Prof. Vipul Singh         | - University Representative on Governing Body |
| 7. Prof. Hamendra Dangi      | - University Representative on Governing Body |
| 8. Prof. Vishwa Mohan Jha    | - Senior Teachers' Representative             |
| 9. Dr. Amit Singh            | - Junior Teachers' Representative             |
| 10. Mr. Surinder Kumar       | - Special Invitee                             |
| 11. Prof. Gyantosh Kumar Jha | - Principal (Member Secretary)                |

**Agenda Item No. 28:**

Reference to the earlier 163<sup>rd</sup> meeting of the Governing Body held on 04.08.2022 Smt. Aruna Kumar Sr. P.A. to Principal was put under suspension. The Competent Authority issued an office order vide no. -164 dated 04.08.2022 in this regard. On this matter the Chairman, Governing Body requested the Principal to apprise the details of the case related to Smt. Aruna Kumar, Sr. P.A. to Principal to the honourable members.

The Principal described that; In the light of gross indiscipline and misconduct of Smt. Aruna Kumar, Sr. P.A. to Principal, the College has prepared a draft Memorandum enclosing Statement of Imputations: Articles of Charges; List of documents, List of witnesses and CCTV footage on the basis of which articles of charges were framed against Smt. Aruna Kumar, Sr. P.A. to Principal. All the relevant documents were placed before the Governing Body for due deliberation and consideration.

The Members of the Governing Body verified all the documents placed before the Governing Body and found the seriousness of the charges which were mentioned in the articles of charges framed against Smt. Aruna Kumar, Sr. P.A. to Principal. The Governing Body also verified Memorandum, Statement of Imputations: Articles of Charges framed against Smt. Aruna Kumar, Imputation Articles, List of documents, List of witnesses and CCTV footage on the basis of which articles of charges were framed against Smt. Aruna Kumar, Sr. P.A. to Principal.

*(Handwritten signatures and notes)*

11

Anil

Kshura Mohan

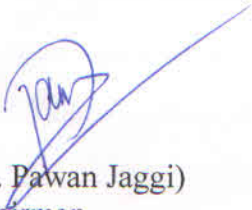
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The members of the Governing Body deliberated upon all the aspects and facts of the said case. After due discussion and deliberation, the Governing Body unanimously approved the Memorandum (copy enclosed) to be served to Smt. Aruna Kumar, Sr. P.A. to Principal along with Statement of Imputations: Articles of Charges framed against Smt. Aruna Kumar & Imputation Articles (Annexure-I), List of documents by which articles of charges were framed (Annexure-II), List of witnesses (Annexure-III) by whom articles of charges were framed and CCTV footage (Annexure-IV). It was further decided to direct Smt. Aruna Kumar that she must submit a written statement of her defence within 15 days of the receipt of the memorandum.

**Agenda Item no 29:**

Having considered and approved the Memorandum enclosing Statement of Imputations: Articles of Charges; list of documents and list of witnesses on the basis of which articles of charges were framed against Smt. Kumar the Governing Body deliberated upon further course of action and after due consideration it was unanimously resolved to further extend the suspension of Smt. Aruna Kumar for a period of 180 days or completion of the enquiry against the delinquent employee and further necessary action by the Governing Body on findings of the inquiry.



(Sh. Pawan Jaggi)  
Chairman



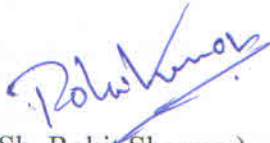
(Sh. Praveen Seth)  
Treasurer



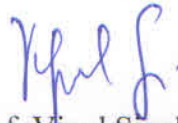
(Sh. Atul Bahadur)  
Member



(Sh. Ravi Tanuja)  
Member



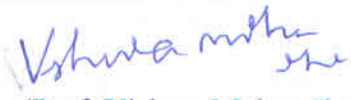
(Sh. Rohit Sharma )  
Member



(Prof. Vipul Singh)  
University Representative  
on Governing Body



(Prof. Hamendra Dangi)  
University Representative  
on Governing Body



(Prof. Vishwa Mohan Jha)  
Senior Teachers'  
Representative



(Dr. Amit Singh)  
Junior Teachers'  
Representative



(Mr. Surinder Kumar)  
Special Invitee



28/10/2022

(Prof. Gyantosh Kumar Jha)  
Principal (Member Secretary)