



# **YEARLY STATUS REPORT - 2020-2021**

## **Part A**

### **Data of the Institution**

#### **1. Name of the Institution**

**Atma Ram Sanatan Dharma College**

• Name of the Head of the institution

**Prof. Gyantosh Kumar Jha**

• Designation

**Principal**

• Does the institution function from its own campus?

**Yes**

• Phone no./Alternate phone no.

**01124113436**

• Mobile No:

**9891166010**

• Registered e-mail

**principal@arsd.du.ac.in**

• Alternate e-mail

**principal.arsdcollege@gmail.com**

• Address

**Atma Ram Sanatan Dharma College, Dhaula Kuan**

• City/Town

**New Delhi**

• State/UT	Delhi
• Pin Code	110021

**2. Institutional status**

• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12 (B)
• Name of the Affiliating University	University of Delhi
• Name of the IQAC Coordinator	Dr. Vinita Tuli
• Phone No.	01124111390
• Alternate phone No.	01128743182
• Mobile	9811125949
• IQAC e-mail address	iqac@arsd.du.ac.in
• Alternate e-mail address	vinitatuli@gmail.com

<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.arsdcollege.ac.in/index.php/aqar-reports/">https://www.arsdcollege.ac.in/index.php/aqar-reports/</a>
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<b>4. Whether Academic Calendar prepared during the year?</b>	Yes
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• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/Academic-Calender.pdf">https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/Academic-Calender.pdf</a>
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**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Cycle 1	A	3.11	2016	05/12/2016	04/11/2021
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6.Date of Establishment of IQAC	24/05/2014
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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ARSD College	Revenue Grant	UGC	2020 for 1 Yr	448605000
Prof. Sunita Bhagat	CRG	SERB-DST	2021 for 1 Yr	1854560
Dr. Raghvendra	ECRA	SERB-DST	2021 for 1 Yr	178950
Dr. S. Shankar Subramanian	EMR	CSIR	2021 for 1 Yr	611280
Dr. Uma Sanjay Singh	Startup	ICSSR	2021 for 1 Yr	354000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
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<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
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9.No. of IQAC meetings held during the year	6
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<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
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11.Significant contributions made by IQAC during the current year (maximum five bullets)

- The IQAC of the College has launched an in-house Interdisciplinary Research and Innovation Projects Scheme, PRABODH, to encourage undergraduate research in the College and to inculcate innovative thinking in the students, providing minor funding support to encourage research in areas that go beyond the curriculum boundaries. The College Governing Body has sanctioned Rs. 1.5 crore for this.
- The Vidya Vistar (V2) Scheme has been initiated by University of Delhi for developing academic cooperative bonding between colleges of the University with the colleges of fellow universities, situated in remote areas of the country. The College has signed MoUs with two

colleges in Uttarakhand under the Scheme, promoting capacity building and institutional collaboration. • An MoU was signed between ARSD College and National Productivity Council (NPC), an autonomous organization under the DPIIT GoI wherein ARSD will act as the nodal college for empaneling and involving other colleges for work related to customized trainings/capacity building Programmes and promoting entrepreneurial activities amongst students. Further, ARSD college has signed an MoU with Netaji Subhas University of Technology to foster the research environment and provide more opportunities for students as well as faculty for enhancing their technical skills and research temper. The MoU includes access to research instruments and other enabled facilities, exchange visits by faculty members for academic and research purposes, joint certified courses and joint collaboration in International/National Seminar/Workshops/Conferences. • 2 two-week long Refresher Courses were organized. A Two-week Online Interdisciplinary Refresher Course (Bilingual) on "Cinema, Society & Education," was organized from 6-19 April 2021, in collaboration with Teaching Learning Centre, Ramanujan College under the aegis of PMMMNMTT, MHRD. An online, bilingual Refresher course titled "The Quintessential Educator-Challenges and Opportunities in the Changing World" was organized by the College in collaboration with Teaching Learning Centre, Ramanujan College under aegis of PMMMNMTT, MHRD from 23 August to 6 September 2021. • An International Conference on "Advanced Functional Materials and Devices" (AFMD-2021) was organized by the Department of Physics and IQAC of the College from 3- 5 March 2021 via online mode. AFMD 2021 was enriched by 20 invited lectures from eminent researchers and 94 abstracts for oral and poster presentations were received from academicians and researchers around the world. The proceedings were published in a book form by Springer.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Excel in the Teaching-Learning process	<p>(i) 1 FDP, 2 Refreshers, 1 international conference, 3 national seminars, over 300 webinars/workshops have been organized during the assessment period. (ii) The Learning Management system is in use by all faculty members and students to continue seamless classroom interactions in pandemic times. (iii) Keeping the pandemic in mind, e-FDPs, e-conferences and web workshops have been organized. (iv) Workshops have been organized to familiarize the College body with MS Teams and Google Classroom. (v) In 2020-21 observations were collected from the students regarding teachers as well which was analysed to augment the teaching-learning processes. (vi) The College held an online counselling session to familiarize students with the modalities of OBE and ensure their successful appearance in the same. (vii) Live videos related to the OBE and Delhi University Undergraduate (UG) admission process have been uploaded on the College Website. (viii) ARSD College under the aegis of IQAC organized 3 Webinars for "Delhi University Undergraduate Admissions 2020 on Zoom and Facebook live. (ix) The College Library has subscribed the National Library and Information Service Infrastructure for Scholarly Content (NLIST), project of INFLIBNET which provides remote access of e-resources. It also</p>

registered in Developing Library Network (DELNET) to provide books on loan to faculty as well as students along with online resources. (x) The list of all the books available in the library has been placed online making it easier for the faculty as well as students to locate a book. (xi) Online access to Delhi University e-resources made possible and links were provided on college website to access college library. (xii) Online science practicals were conducted smoothly via virtual labs, Amrita labs. (xiii) Lectures and study material were uploaded on College website. (xiv) Faculty members used different modules and software tools to make online teaching effective and interesting.

To maintain  
edge in  
Research and  
Innovation

(i) An in-house Interdisciplinary Research and Innovation Projects Scheme, PRABODH, has been initiated. (ii) To open an interdisciplinary Central Instrumentation Facility (CIF) inside the campus for the students, researchers and faculty members has been approved. (iii) ARSD has also been selected as network institute of IIRS-ISRO Outreach Programme which is run by Indian Institute of Remote Sensing, Dehradun, a constituent unit of Indian Space Research Organisation (ISRO), Department of Space, Govt. of India. (iv) College has received a total grant amount of Rs. 29,98,790 in the year 2020-21 for research. 15 major/minor projects are currently running. (v) SERB-DST, CSIR, IMPRESS-ICSSR, ICMR, UGC, JSPS, DBT, and DU were among the funding bodies. (vi) Faculty members published 324 articles, 44 books and chapters in books during this period. (vii) One faculty member, Dr. Sunita Bhagat got a patent awarded on her name. (viii) Faculty members have participated in 518 Faculty Empowerment programmes. (ix) Students have also published 16 research articles and one book chapter. (x) Along with numerous academic-cum-research events a One-Week National Online Faculty Development Programme on "Research Methodology: Tools & Techniques" was organized.

Industry-  
Institution  
linkages and  
collaborations

(i) An MoU was signed between ARSD College and National Productivity Council (NPC), an autonomous organization under the DPIIT, Government of India wherein ARSD will act as the nodal college for empaneling and involving other colleges for work related to customized trainings/capacity building programmes and promoting entrepreneurial activities amongst students. (ii) Further, ARSD college has signed an MoU with Netaji Subhas University of Technology to strengthen the research environment and provide more opportunities for students as well as faculty for enhancing their technical skills and research temper. The MoU includes access to research instruments and other enabled facilities, exchange visits by faculty members for academic and research purposes, joint certified courses and joint collaboration in International/National Seminars/Workshops/Conferences. (iii) The Vidya Vistar (V2) Scheme has been initiated by the University of Delhi for developing academic and cooperative bonding between colleges of the University with the colleges of fellow universities, situated in remote areas of the country. The College has signed MoUs with two colleges in Uttarakhand under this Scheme, promoting capacity building and institutional collaboration. (iv) ARSD has also

been selected as network institute of IIRS-ISRO Outreach Programme which is run by Indian Institute of Remote Sensing, Dehradun, a constituent unit of Indian Space Research Organisation (ISRO), Department of Space, Govt. of India. (v) Skill Development and Entrepreneurial Cell has signed 17 MOUs with public and private entities such as Sherlock Institute of Forensic Science India (SIFS India), National Skills Qualifications Framework (NSQF), Brillica Services Private Limited, New Delhi, etc.

**Digitization**

(i) Students and faculty members have all been provided unique College ids in order to facilitate seamless virtual interactions. (ii) Complete digitization of student records, administrative files, accounts documents and Library holdings. (iii) Student related work from admission process to examination, issuing degrees and certificates, grievance redressal has been done online. (iv) Audio-visual studio is formed for the creation of LMS. Quality lectures are being uploaded on the College YouTube channel and study material on College website. (v) Quality e-modules are being created by the faculty that may be accessed by the student community the world over. (vi) Faculty members used different modules and software tools to make online teaching effective and interesting like interactive presentation software Mentimeter, online quiz platforms Kahoot, Quizizz, and LMS Google Classroom, Microsoft Teams, Moodles. (vii) The College Library has subscribed to the National Library and Information Service Infrastructure for Scholarly Content (NLIST), project of INFLIBNET which provides remote access of e-resources. It also registered in Developing Library Network (DELNET) to provide books on loan to faculty as well students along with online resources. (viii) The list of all the books available in the library has been placed online making it easier for the faculty as well as students to locate a book.

**Skill Development and Vocational Courses**

(i) More short-term e-courses are being offered in collaboration with other institutions. (ii) In addition to the already functional MOUs with NIESBUD, BSE Institute Ltd., AIFMR, among others, which run training programmes and workshops on vocational skills to provide stakeholders with the best possible avenues of growth, in the last year (2020-21), 17 MoUs were signed between Skill Development and Entrepreneurial Cell and public and private entities such as Sherlock Institute of Forensic Science India (SIFS India), National Skills Qualifications Framework (NSQF), Brillica Services Private Limited, New Delhi, etc. for add-on courses. (iii) 4 short-term courses have been completed, 1 is ongoing. So far 109 students have been trained under these courses so far. (iv) The Placement Cell of the College has signed up with the Coursera Campus Programme to provide free access to around 4000 online courses till 30 September 2020. Over 350 students signed up for this programme. (v) Certificate courses are offered under IIRS-ISRO Outreach Programme which is run by Indian Institute of Remote Sensing, Dehradun, a constituent unit of Indian Space Research Organisation (ISRO), Department of Space, Govt. of India. (vi) The College offers wide-ranging opportunities for

internships in the Humanities and the Sciences. (vii) The College has 17 Functional MoUs to strengthen industry-institution linkages.

ISR

(i) College ISR activities and extension activities are among its best practices along with their stellar research capabilities, running in the hundreds in the number of events organized. In 2020-21 alone, 142 events were organized involving over 1200 students. (ii) The College unit of NSS has grown exponentially in its activities and collaborations. Its activities range from annual events such as cleanliness drives, donation drives, plantation drives, awareness campaigns, road safety awareness programme, anti-corruption event, Swacchta Pakhwara, Swacchh Bharat Abhiyan, along with other initiatives. (a) It has adopted a nearby slum, Sriram JJ Cluster and runs SEVADEEP, a dedicated initiative designed to better living conditions and provide greater opportunities. (b) During this period the NSS volunteers participated in a 2 km. PLOG run with the concept of fitness and cleanliness and organized a Cross Country run on the occasion of Republic Day through the JUST MOVE app. (c) It also conducted workshop on breast cancer awareness and CPR training. (d) It inculcates human values in its volunteers through events like an old age home virtual meet. (e) NSS ARSD organized a field event at India Gate along with the National Gallery of Modern Art. The event was affiliated with Ministry of Youth Affairs & Sports, Government of India. In the event, a group of NSS volunteers visited India Gate and performed certain activities following COVID-19 protocols. (f) This year NSS also introduced its new project "JEEVSEVA-Care they need; Love they deserve", aimed at 'stray-care' - targeting stray dogs, cats, cows, and birds. (iii) Enactus ARSD is a new society but it is already running 5 projects to transform underprivileged lives through entrepreneurial action. Even times as harsh and depressing as the pandemic couldn't stop it from taking initiatives ranging from keeping a check on the sustainability of the communities it shelters under its projects, to reaching out to the masses with productive sessions in the times of the pandemic to make a difference, to creating its own website alongside stepping up its projects with strong verticals. (a) The team participated in the Nationals for the first time since its inception. (b) It ensured the health and mental stability of the members of ESF, its sheltered community in harsh times. (c) Enactus ARSD received a sum of Rs 50000 from KPMG under their ethics grant for the expansion and growth of our ongoing events and was one of the top 10 teams to receive the same. (d) A new vertical of a better product for gardening to attract new target market at affordable rates alongside a sustainable earning for our potters' and gardeners' community. (e) Its own website went live to offer a platform for the products prepared by its communities under Project Srijan and Project Kalakaari at affordable prices to attract customers and ensure a sustainable source of earning for its communities. (f) It conducted a donation drive in collaboration with the Menstrual Café where it distributed sanitary napkins to underprivileged women communities. (g) Its team for Project Srijan has been nominated as the finalist

for U21 RISE challenge, representing Delhi University at the international level. (iv) The Women Development Cell runs sensitization programmes along with innumerable other events to help bridge the gender divide. (v) Eco Club and Garden Committee organized webinars to raise environmental awareness. (vi) The Garden Committee conducted Green Audit on Campus. (vii) The Equal Opportunity Cell works to ensure barrier-free access on campus and the empowerment of people with disabilities. ARSD College has been awarded by several bodies for its inclusive, environmentally conscious campus. (viii) This year the college has provided the Angel Pro Macbook to all the needy students and the Cell conducted Access audit. (ix) In concert with Help the Blind Foundation, Hong Kong, College has provided financial assistance of Rs 60,000 (Rs.10000/- each to 6 visually-challenged students). (x) NCC participated in various events like statue cleaning drive, Atmanirbhar Bharat Awareness Campaign, Fit India movement campaign, spreading awareness about the need of water conservation and the techniques involved in the process, promotion of vaccination drive for Covid 19 through social media platforms, etc. (xi) Other College Societies such as the North East Welfare Committee, Rangayan, the Dramatics Society, and the Star College Scheme also work to raise awareness about social issues and campaign for social justice. (xii) The College has signed an MoU with the Society for Disability and Rehabilitation Studies to provide a better environment and facilities to the differently-abled students of not only ARSD College but all the colleges of South Campus, Delhi University. In one of their initiatives, motorized wheelchairs, motorized scooties and Apple MacBook Air laptops were distributed to our needy students by the Society. (xiii) The College also participates in MHRD's flagship programme, Unnat Bharat Abhiyan (UBA) and is actively involved in the process of rural development through the use of UBA affordable technologies. Recently, ARSD College has adopted 5 villages of South-West Delhi under the UBA programme. (xiv) In this pandemic time ARSD fulfilled its social responsibility with full dedication. Some of them are: (a) NSS ARSD has worked incessantly towards this cause. It conducted plenty of webinars on COVID-19 related topics like yoga to boost immunity, blood donation and covid 19, taking care of mental health in the pandemic, eye care, etc. Also, our volunteers have made videos regarding vaccination awareness, Covid precautions, and yoga asanas. We have made posters depicting measures to curb covid 19. (b) Awareness programmes related to Covid-19 were conducted in the adopted slum Shri Ram J J Cluster. Video on making of a homemade mask tutorial was made and circulated on social media to spread awareness. (c) One concentrator has been arranged for the college and three have been donated to the University for its Health Centre. (d) Medical assistance was provided by the NSS volunteers and students in the form of arranging online doctor's appointments, medical consultancy, information regarding availability of beds, oxygen cylinders, etc. (e) During the Lockdown, the College also crowdfunded one of the ex-students of the College, Late Chandan Kumar who was physically challenged, to safeguard the

	<p>livelihood of his family and help him continue with his postgraduate studies. (f) With Gargi and Vidya Prakash Foundation, full fee waiver was provided to 12 students who lost the earning member of their family during the pandemic. (g) Under Unnat Bharat Abhiyaan awareness campaigns were arranged in the five adopted villages.</p>
Administrative Reforms	<p>(i) Office and administrative staff have been sensitized in order to communicate with students effectively. (ii) In order to facilitate easy access, most student-related processes have been placed online. (iii) Students and faculty members have all been provided unique College ids in order to facilitate seamless virtual interactions and a three-day online workshop was conducted for the same. (iv) Complete digitization of student records, administrative files, and Library holdings. (v) In conjunction with DBT Star College Scheme, training opportunities have been offered to the administrative staff. (vi) Training opportunities have been provided to Library and office staff in order to meet the new requirements of a virtual era.</p>
Stakeholder Engagement	<p>(i) Greater alumni involvement has been seen in terms of contribution to infrastructure development, institution of prizes and freeships, as well career counselling opportunities. (ii) Greater involvement of retired teachers and other well-wishers in order to establish a continuous source of financial and moral support.</p>
Environmental Consciousness	<p>(i) Annual Green Audit. (ii) Conscious reduction of College's carbon footprint and adoption of environment-friendly measures. (iii) Installation of solar panels. (iv) Setting up of sensors to check on electricity usage. (v) Management of RO wastage water.</p>
Tracking Student Progression	<p>(i) The College has an alumni database and has also been collecting information to track student progression. (ii) Student Feedback system allows the College to track student advancement and career growth.</p>
Strengthening Feedback Mechanism	<p>(i) ARSD College has strengthened its feedback mechanism, allowing students, staff, and alumni, to comment on institutional facilities and processes through a structured online feedback process. (ii) Recently, parents were also drawn into the ambit of submitting feedback on their perception and experience of College amenities. Over 1000 parents chose to submit their feedback. It is noteworthy that student and parent feedback on teaching-learning is above-average in most categories, despite restrictions posed by the pandemic. (iii) Eminent speakers for various programmes, participants of different events, representatives of NGOs and placement companies are also encouraged to leave their feedback. The responses received are analysed and discussed at various Committees and implemented to improve the functioning of the College. (iv) In 2020-21 observations were collected from the students regarding teachers as well which was analysed to augment the teaching-learning processes.</p>

Optimizing Placement Opportunities	<p>(i) ARSD College students have been going into higher education in large numbers, from 565 in 2016 to 899 in 2021. (ii) During the hard times of pandemic also online placements were done and internships were made available to the students. (iii) Its commendable on the part of the Placement Cell that in this time also placements and internships have increased along with the highest salary. In 2020-21, 233 students were placed with the highest salary of 10 lakhs per annum. (iv) In those placed, the median salary has also risen from Rs 3 lakhs p.a. to Rs 6 lakhs p.a. (v) Last year, an internship fair has seen the involvement of over 50 companies and 1000 students. 200 students were offered internships and jobs.</p>
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**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	30/12/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	06/02/2022

## Extended Profile

### 1. Programme

1.1 Number of courses offered by the institution across all programs during the year	21
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File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1 Number of students during the year	4397
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File Description	Documents
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Data Template	<a href="#">View File</a>
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2.2	947
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	1271
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	189
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	218
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 4.Institution

4.1	63
Total number of Classrooms and Seminar halls	

4.2	25695248
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	1111
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## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

##### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As a constituent college of Delhi University, ARSD follows and adheres to the prescribed curriculum and academic calendar of the University and ensures effective curriculum delivery and its timely implementation. Electives/options prescribed in the syllabus are judiciously selected keeping in mind the areas of expertise of the faculty, the needs and interests of the students inferred through the Student-Faculty Committee as well as employability and changing job scenarios. Quality improvement is done by providing short-term add-on and skill-based courses. The College Timetable Committee coordinates with the timetable in-charges of each department and ensures that the timetables are uploaded on the website well in advance before the semester starts. To ensure complete information dissemination of the classes to the students in this pandemic time, classes' online links are shared on the College website along with the respective teachers' contact details. Separate WhatsApp and Telegram groups are made for different papers and their links are shared on the website. The Learning Management system is created for faculty members and students to continue seamless classroom interactions and workshops have been organized to familiarize the College body with the same. Observations were collected from the students regarding teachers and their curriculum delivery.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

##### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous evaluation of the students' learning is done through class tests, presentations, group presentations, among others. During tutorial sessions, teachers evaluate their students by posing questions or giving them writing assignments. Open book tests are also conducted as a part of internal

evaluation. In the language courses, regular activities like extempore, role play are conducted in the classroom to improve language proficiency, contributing to their internal assessment. New practicals are periodically introduced in the Science courses, emphasising an application-based syllabi. Time is also given to the students to report grievances if any, and seek corrections before their marks are uploaded on the University link. Each department also sets up a Moderation Committee to counter-check Internal Assessment (IA) marks and ensure their correctness and

fairness. The entire Internal Evaluation process is facilitated by the Monitoring Committee. Students are also provided the opportunity to check their IA marks.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

21

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents

Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

109

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

109

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

ARSD College offers courses as prescribed by the syllabus of the University of Delhi, and as decided on by the Committee of Courses and deliberated upon by University Departments. Faculty members serve on syllabus revision committees to ensure that the syllabus is current and in keeping with contemporary thought processes. The syllabus is formulated and subsequently, electives/optionals provided to adhere to codes of professional ethics, gender equity, human values, environmental consciousness and sustainability. A compulsory course on Environmental Studies is offered to all first-year undergraduates, sensitizing all to the necessity of conservation and holistic ecological practices. In addition, departments offer Generic Elective courses on "Individual and Society," "Hindi Cinema Aur Uska Adhyayan," "Women, Power, and Politics," "Entrepreneurship," "Biodiversity," and "Artificial Intelligence" among others, to raise ethical concerns and address imbalances in representation, marginalization of vulnerable communities, and the importance of an equal society. Skill Enhancement Courses and other papers are offered after consultation with students and faculty members to maximize exposure to changing social codes and turn out students in harmony with their surroundings.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

783

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
 Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

C. Feedback collected and analyzed

File Description	Documents
Upload any additional	No File Uploaded

information	
URL for feedback report	<a href="https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/Stakeholder-feedback-report.pdf">https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/Stakeholder-feedback-report.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1581

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

725

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution provides all possible avenues of growth for all its learners. Students are assessed through classroom interactions, presentations and tests, and past performance. While the College has to function within the mandate laid down by the University, advanced learners are provided the opportunity to participate in research projects run by faculty members, write academic papers and publish in reputed journals. As a result, the students have published 17 research papers and 1 chapter in a book. Interested students are provided the opportunity to intern through the College Placement Cell and the Internship Fair. They participate in departmental fests and seminars and serve on student councils of various departments and societies. Slow learners are provided support in tutorials, through consultation with faculty members, and extra help outside the classroom.

Lectures and study material are uploaded on the College website and some faculty also have their YouTube channels which also help slow learners keep pace with their peers.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4397	189

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Research-oriented, highly qualified, committed and stable workforce ensures effective curriculum delivery by adopting innovative teaching methods such as group projects, seminars, group discussions, movie screenings, among others. Book Club, literary, debating and departmental societies organize talks and guest lectures that provide learning beyond the curriculum. Critical thinking is encouraged through participation in the strong undergraduate research culture, through debates, class discussions and projects while creativity is fostered through the College magazine, newsletters, and extracurricular activities. Workshops, training sessions, seminars/conferences, webinars are arranged which nurture experiential learning. Presentations, group projects and seminars are encouraged fostering participative learning. Online quiz platforms like Kahoot, Quizizz and interactive presentation software Mentimeter are used by the faculty to encourage problem-solving and increase students' participation in the overall teaching-learning process. The creation of e-content and e-resources by faculty members takes place routinely. College societies and associations enable interactions with industry leaders, academicians, politicians, activists, scientists, theatre persons, filmmakers, authors, musicians and media persons to enhance classroom learning. Internships, short-term classes, entrepreneurial opportunities and skill development activities take place to round-out skills learned in the class. Practical training is imparted through workshops and training sessions. Ancillary programmes prepare the students for the fluctuations of the job market.

File Description	Documents

Upload any additional information	No File Uploaded
Link for additional information	Nil

**2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words**

The College has made use of ICT facilities in a large-scale manner. The college has a Wi-Fi-enabled campus, 25 projector-fitted classrooms, training sessions for the use of LMS. All faculty members and students have dedicated usernames and access to Google classroom through which all classes are transacted. Other online platforms like Zoom and Google meet are regularly used to host events and webinars. The College body as a whole has been working online during the entire duration of the pandemic. Students and faculty members have all been provided unique College ids in order to facilitate seamless virtual interactions. To ensure complete information dissemination of the classes to the students in this pandemic time, classes' online links are shared on the College website along with the respective teachers' contact details. Separate WhatsApp and Telegram groups are made for different papers and their links are shared on the website. The College Library provides remote access to e-resources and provides books on loan to faculty and students. The list of all the books available in the library has been placed online making it easier for the faculty and students to locate a book.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/ICT-Tools.pdf">https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/ICT-Tools.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

189

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

189

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File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

122

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.**

Internal Assessment modalities are fixed by the University of Delhi. The College ensures that Internal Assessments are organized in a timely, routine, and transparent manner. Assessment marks are uploaded on the website which the students can access and discuss with the respective teachers in case of any issues. Open book tests are also conducted as a part of internal evaluation. In the language courses, regular activities like extempore, role play are conducted in the classroom to improve language proficiency, contributing to their internal assessment.

File Description	Documents
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Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.arsdcollege.ac.in/index.php/internal-assessment-may-june-2021/">https://www.arsdcollege.ac.in/index.php/internal-assessment-may-june-2021/</a>

**2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

Assessment marks are uploaded on the website which the students can access and discuss with the respective teachers if there are any issues. After that too, time is given to the students to report grievances, if any, and seek corrections before their marks are uploaded on the University link. Each College department also sets up a moderation committee to counter-check Internal Assessment (IA) marks and ensures their correctness and fairness. The entire Internal Evaluation process is facilitated by the Monitoring Committee.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

**2.6 - Student Performance and Learning Outcomes**

**2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.**

Students are apprised of COs by faculty members responsible for the course. Expectations of students, the course design, and outcomes are detailed at the beginning of the semester and reiterated during the term. In-depth discussions are undertaken during tutorial sessions. Each course and each unit is discussed in terms of foundational premises and key concepts. Students are able to exhibit their understanding of these outcomes via their performance in assignments, class tests, projects and semester examinations. Feedback collected from stakeholders, through exit surveys, in mentoring sessions and Student-faculty Committee meetings also illustrates student awareness of and satisfaction regarding the stated outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

Programme Outcomes, Programme Specific Outcomes, and Course Outcomes are measured and assessed via in-class presentations, assignments, projects and project reports, and end-of-semester examinations. Data on student satisfaction regarding the teaching-learning process and they're take-away from their years in the institution is also gathered from exit surveys of all graduating

students. Every year all stakeholders participate in the feedback mechanism of the College to ensure suitable outcomes. Student understanding of POs, PSOs, and COs is also gleaned during mentoring sessions and Student-Faculty Committee meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1250

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/Annual-Report-2020-21.pdf">https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/Annual-Report-2020-21.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/Stakeholder-feedback-report.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

29.99

File Description	Documents
Any additional information	No File Uploaded

e-copies of the grant award letters for sponsored research projects / endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://drive.google.com/file/d/1g5Fux3PylWdJxjlmIqOAlWm9Jgyus5Mm/view?usp=sharing">https://drive.google.com/file/d/1g5Fux3PylWdJxjlmIqOAlWm9Jgyus5Mm/view?usp=sharing</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

326

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

324

File Description	Documents
Any additional information	No File Uploaded

List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
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**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

44

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

The principles of Equity and Inclusivity are built into the foundations of the institutions. The College strongly believes in nurturing in its stakeholders the sense of duty towards the less fortunate and the marginalized. Several College Societies are working towards realizing many of the 17 Sustainable Development Goals (SDGs) identified by the United Nations as crucial to social transformation. The College Unit of NSS has organized over 150 events in the assessment period ranging from annual events such as cleanliness drives, donation drives, plantation drives, awareness campaigns, road safety awareness programme, anti-corruption events, Swacchta Pakhwara, Swacchh Bharat Abhiyan, along with other initiatives. An old age home virtual meet and a new initiative Jeevsewa dedicated to stray animals inculcate empathy in its volunteers. Enactus members have won prizes and received a sum of Rs 50000 by KPMG and collaboratively run 5 projects in empowering communities through entrepreneurship.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

320

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10786

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

87

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

21

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is spread out over 12.31 acres and is equipped with 60 classrooms, 15 laboratories and computer labs, 3 seminar halls with ICT facilities, 25 classrooms with projectors, a medical room, a counsellor's room, staff room with a pantry and separate department rooms along with lush green lawns and parking area for students and faculty. There is a separate Commerce Block with a staff room and a well-maintained herbal garden. All the classrooms are furnished with Wi-Fi/LAN facilities. There is a well-equipped multi-purpose block over the canteen which is used for organizing academic activities. To make teaching-learning accessible for differently-abled, facilities like ramps, wheelchairs, washrooms, reading software in the library for visually challenged, ear-pronotes, etc., are arranged in the campus.

The College has 946 laptops, 165 desktops, 4 computer labs, and 2 browsing centres. During this period 32 important scientific equipments have been purchased and the whole campus has been made wi-fi enabled.

In the assessment period, the parking area has been modernized for faculty, the college canteen has been renovated with a newly designed kitchen, a new entrance gate has been constructed and accounts office has been renovated.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

The College has a well-maintained cricket ground of 1,57,500 square feet, football ground of 63,000 square feet and basketball and volleyball courts of standard size. It has a badminton court and a designated space for table-tennis. There are two sports rooms of 264 feet size which store and maintain sports items. There is an open gymnasium with basic equipment. Different societies have been allotted different rooms like NSS, Cultural society, Rangayan, Students' Union, among others. There is an NCC room containing the cadets' uniforms, trophies showing their achievements and their accessories. Along with these, there are boys' and girls' common rooms and an atrium with a seating capacity for 500 which makes it convenient to organize cultural events and yoga sessions. The College also has a room functioning as the Technology Business Incubator. A room has been earmarked for the Recycled paper machine. The College has space designated as Garbage Room. It has reserved an area of 358.4 square feet for rainwater harvesting units along with a rainwater storage tank of 4500 square feet. 1260 square feet area has been marked for compost pit contributing to sustainability.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

30

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

30

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.08

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Acquisition:** The College Library functions as a resource centre for both printed and electronic resources. Apart from textbooks and other reading material, the Library also has a large collection of reference sources, i.e. encyclopedias, dictionaries, atlases, yearbooks, handbooks, among others. The College Library procured 927 books, 21 periodicals and 30 magazines in the previous year (2020-21) in various discipline to fulfill the information needs of the user community. The Library has a vast collection of 1,16,725 (Approx.) books. The Library also received gifted books from various organizations and faculty members etc.

**Circulation:** Approximately 209 users visited to the College Library including students as well as faculty members, The College Library recorded approx. 537 books were issued and 1167 books were returned during the period 2020-21. It has an up-to-date Textbook Section in addition to a Students' Aid Fund section.

**Online Resources:** Online resources played an important role during this tough time of the Pandemic (COVID-19). During the pandemic, Library staff remained connected with faculty members and students through various mediums and met the information needs of the user community. Although, the University of Delhi subscribed to a large number of e-resources and provides access to the same to its affiliated colleges. Apart from this, the College Library also subscribed to the National Library and Information Service Infrastructure for Scholarly Content (NLIST) project of INFLIBNET. It provides remote access to e-resources. This is College Library also registered in Developing Library Network (DELNET) to provide books on loan to faculty as well as students along with online resources.

**Automation:** The Library uses SOUL 3.0 Integrated Library Management Software to automate housekeeping operations. The library is partially automated, and the year of automation is 2010. Library software also facilitates OPAC (Online Public Access Catalogue) module, enabling users to access their required documents.

**Infrastructure:** The College Library is equipped with 8 PCs to access the E-resources of DULS resources, NLIST project, DELNET, other open access resources. 2Pcs are available for Online Public Access Catalogue (OPAC). The Library has a sitting capacity of approx. 100 students and 30 faculty members.

**Internship:** The College Library each year gives the practical training of students of the Delhi Library Association and IGNOU where they have worked in different sections of the Library.

**Professional Growth:** The Library staff attended online Conferences, Workshops, Seminars and Lectures. The Library staff are also engaged in writing research papers and published several papers during the period in Journals, National and International Conference.

**Accomplishment:** The College purchased 10 new advanced PCs for the Electronic Library and a separate section has also been developed for the staff and students with disabilities on the ground floor, as proposed earlier.

**Future Plan:** The College Library seeks to design and develop a Digital Library and Institutional Repository.

"Books are the ever burning lamps of accumulated wisdom".George William Curtis

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.arsdcollege.ac.in/index.php/aboutlibrary/">https://www.arsdcollege.ac.in/index.php/aboutlibrary/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

6.52

File Description	Documents
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Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

54

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The College has 946 laptops, 165 desktops, 4 computer labs, and 2 browsing centres. All the computers in the library, labs and administration and accounts section have an internet connection. The whole campus has been made wi-fi enabled. The college has a bandwidth 10 Gbps which is of the highest limit provided by NKN, which supplies internet to all the colleges of Delhi University. An audio-visual studio has been formed to record videos. E-content has been developed by faculty members and lectures and reading material have been uploaded on the college website and youtube channel. Students and faculty members have all been provided unique College ids in order to facilitate seamless virtual interactions. Complete digitization of student records, administrative files, and Library holdings has been done. E-modules are being created by the faculty that may be accessed by the larger community. The College Library provides remote access to e-resources and provides books on loan to faculty and students. The list of all the books available in the library has been placed online making it easier for the faculty as well as students to locate a book.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

1111

File Description	Documents
Upload any additional information	No File Uploaded
Student - computer ratio	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. <math>\geq</math> 50MBPS</b>
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

<b>4.4 - Maintenance of Campus Infrastructure</b>
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<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>
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<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>
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405.11
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File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

<b>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</b>
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- For the maintenance of campus facilities, the College has a Campus Improvement Committee. On the basis of the prospective development plan, proposals for infrastructural augmentation are drawn by the College Building Committee. For general maintenance and repairs, the College has its own Development Fund and established procedures and systems for utilizing these funds.
- To augment sports facilities and maintenance of College grounds, there is a Sports Board with the Director of Physical education as its convener.
- Library Development Fund is utilized on the recommendation of the Librarian and the Library Committee.
- For computers, the work of facility augmentation/maintenance is carried out by the College administration on the recommendation of the College ICT Committee.

- For classrooms and the premises, the caretaker and the administrative officer are responsible. The store section takes care of the regular purchase needs. The indents raised by the concerned departments are sent to the administrative officer and the caretaker after being sanctioned for necessary action. While day-to-day maintenance is carried out by the existing staff, non-repairable systems are placed in storage and later auctioned off as scrap.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

128

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

562

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
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File Description	Documents
Link to institutional website	<a href="https://www.arsdcollege.ac.in/index.php/annual-report/">https://www.arsdcollege.ac.in/index.php/annual-report/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

4025

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

4025

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<b>No File Uploaded</b>

Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

233

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

931

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

98

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national /

international level (award for a team event should be counted as one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

31

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

All the societies, the department associations and seminars have students as their office bearers who under the guidance of the teacher conveners manage everything. NSS volunteers and NCC cadets under the mentorship of their Programme Officers work incessantly for the betterment of the students as well as the society. Each department has a Student Faculty Committee which has student representatives from all the three years where they give feedback on teaching learning process, choices in Generic Electives, Skill Enhancement Courses and Discipline Centric Electives and other improvement areas in the department.

Apart from these students have their participation in various committees where they represent the students' point of view and assure their voice is heard. The participation of the students has been extended by including their representatives in the IQAC where they contribute to the evolution of the college by registering their perspective.

The College social media as well as different societies' community channels are handled by students.

The Students' Union works for the welfare of the student body. In the pandemic time, they set up a help desk to provide help to the students and faculty facing problems due to COVID Pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

(organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

160

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Mentorship of Rangayan members by distinguished alumni from the field of theatre.
- Interaction with alumni through annual alumni meetings, College orientation programme, and talks arranged by different societies
- Involvement in IQAC.
- Prizes/scholarships for meritorious students introduced by alumni.
- An important milestone was achieved by the Alumni Association by releasing the first edition of the Alumni Directory which will be beneficial in rekindling the bonding and alliances among the alumni.
- An alumna, Mr. Uday Turuga has given an amount of Rs 1 lakh to the College as an endowment in the memory of Late K. C. Trikha, a superannuated faculty member of the Department of Chemistry, ARSD College, to be awarded to toppers in the Chemistry Department.
- During the crisis situation of Covid -19 pandemic, one of our distinguished alumna, Mr. Gaurav Mohan Sharma, Director, Alvaro Company was generous enough to donate four oxygen concentrators: one for the College and three to the University of Delhi. He also gave Rs. 3,00,000 as an endowment to constitute a scholarship for needy and merit based students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

A.  $\geq$  5Lakhs

File Description	Documents
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Upload any additional information

[View File](#)

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College is committed to a model of quality education that is equitable and leads to the holistic development of all stakeholders. The motto of the College, Tejasvi-naavadhitam-astu, has been taken from Taittiriya Upanishad and means, "May our learning be endowed with radiance". The College ensures a barrier-free, nondiscriminatory, and supportive ecosystem for all its members. The college lays a strong focus on undergraduate research, entrepreneurial initiatives, skill development, strong industry-institution linkages, ICT-enabled learning environment and instilling a sense of social responsibility in the process of developing core competencies and valuable life skills amongst the students.

The College has a proficient and experienced governing body and able administration. The college has a highly committed Internal Quality Assurance Cell working tirelessly towards bringing a positive impact of teaching-learning on the students as well as the institution upholding the goals of quality enhancement and sustenance.

The participation of the teachers in the decision making bodies of the institution is ensured by their representation in the College Governing Body, IQAC, various Staff Council committees and other cells/units. All these units work in tandem to give life to the vision and mission of the College.

File Description

Documents

Paste link for additional information

Nil

Upload any additional information

[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College believes in a decentralized framework, allowing for stakeholder involvement at different levels to prepare the staff and students to take on various leadership roles. The College Governing Body, with the Principal as the Secretary, has representations from both teaching and non-teaching staff. The IQAC of the college is well represented through the involvement of teachers, non-teaching staff, students and alumni.

While all key decisions are routed through the Principal, the daily activities are taken care of by the staff and students. The College has a Staff Council with an elected secretary and all the members of the teaching staff, Librarian, and Director, Physical Education, as its members. The

Staff Council forms several committees which are responsible for making routine decisions related to the College. The Committees consist of elected conveners, teaching faculty members and students.

The Student-Faculty Committee at the departmental level meets regularly to discuss scholastic and co-scholastic areas. Department Associations/Seminars also see active participation of students who along with a mentor help in organizing various talks, seminars and other events. The Student Union also plays an active role in the decision making of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of the College has launched an in-house Interdisciplinary Research and Innovation Projects Scheme, PRABODH, to encourage undergraduate research in the College and to inculcate innovative thinking in the students, providing minor funding support to encourage research in areas that go beyond the curriculum boundaries. For funding the scheme, the Governing body of the College has decided to create a corpus fund of INR 1.5 crore. The return on this investment is intended to be utilized for this purpose every year.

PRABODH has also been extended to the beneficiaries of the Vidya Vistar scheme (initiated by the University of Delhi), that is, the two colleges from Uttrakhand, with whom the College has signed an MoU. The Scheme has received an overwhelming response from the faculty and the process of screening and finalizing the project proposals is in progress.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.arsdcollege.ac.in/index.php/prabodh/">https://www.arsdcollege.ac.in/index.php/prabodh/</a>
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is a constituent College of the esteemed University of Delhi, governed by a proficient and experienced Governing Body. The constitution of the Governing Body is as follows: Chairperson, Treasurer, Members of the Trust (Sanatan Dharma Sabha), Secretary (the Principal), University representatives and representatives from both teaching and non-teaching staff of the College. The Principal is the Head of the institution. The Internal Quality Assurance Cell of the College aims

at maintaining the scholastic and co-scholastic quality standards in teaching as well as in administration. The Administration of the College comprises the Bursar, Public Information Officer, Liaison Officer, Administrative Officer (AO), Section Officer (Administration and Accounts), Librarian and other support staff.

There is a Staff Council headed by the Principal as the Chairman and a Secretary. The Staff Council functions through various committees having active involvement of elected convenors, faculty members and the students. Each department has a coordinator who is appointed on a rotational basis. This ensures all members have a stake in and are responsible for the direction a department takes.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://www.arsdcollege.ac.in/index.php/organogram/">https://www.arsdcollege.ac.in/index.php/organogram/</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Existing welfare Schemes for Teaching and Non-teaching staff:

- **Credit and Thrift Society** - It consists of teaching and non-teaching staff who pool their resources from which loans can be availed.
- **Staff Welfare Fund**- It is a compulsory fund to which employees contribute.
- **Medical reimbursement** - The College reimburses a portion of the health expenses incurred by the staff, as per rules.

● The cashless treatment facility in panel hospitals - Employees are entitled to direct payment facility at CGHS rates at hospitals empanelled with the University.

● Maternity/Paternity leave - Female/male employees are eligible for 6 months maternity leave/15 days paternity leave respectively.

● LTC/HTC- It is granted to Central Government employees for travel to various parts of the country and home as well.

● Child care leave- Women employees may be granted CCL during their entire service for taking care of up to two children.

● Group Insurance Scheme- It is an insurance plan that covers all employees under the same contract.

● Counseling - Professional counselor is available to counsel the employees on their overall well-being.

● First aid and Medical facility- Well equipped medical room with a trained nurse is available in the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

1

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

24

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

138

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows UGC regulations (CAS - Career Advancement Scheme) for the promotion of teaching and non-teaching staff. Under the appraisal system, the teacher submits an annual self-appraisal report in the prescribed Annual Performance Assessment Report (APAR) at the end of every academic year with documentary evidence. The submission is through HOD/TIC, who also verifies the claims. The report is finally submitted to the IQAC of the College. During the last year with active participation of the Principal, Governing Body and the College internal committee, a total of 191 teachers were promoted at various levels:

- Assistant Professor Stage 1 to Stage 2: 88

- Assistant Professor Stage 2 to Stage 3: 66

● Assistant Professor Stage 3 to Associate Professor: 27

● Associate Professor to Professor: 10

The Annual Performance Appraisal is prepared for administrative staff along the same lines as that conducted for the Central Government Civil Services Staff. Under this system, the performance of the employee is assessed annually in the APAR. In the first stage, the Reporting Officer records his assessment which is reviewed by a superior officer, and finally, the report goes to the Accepting Authority. All this is done in a time-bound manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a public institution, the College conducts its audit process in accordance with the extant guidelines. Accordingly, auditing of the annual financial statements is done by an internal auditor who is duly approved by the Governing Body and a statutory auditor who is jointly approved by the Governing Body and the University of Delhi. Any minor errors of omissions and commissions, pointed out by the audit team, are immediately corrected/rectified and precautionary steps are taken to avoid recurrence of such errors in the future. During the period, two Academic and Administrative Audits (AAA) have been successfully concluded with extremely positive feedback from the audit team. Due to the pandemic, the financial audit is under process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

22.39

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>

Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Suitable institutional mechanisms are available, by and large, to monitor effective and efficient use of financial resources. The College follows the rules and procedures as laid down in General Financial Rules (GFR) 2017. The annual budget of Revenue Expenditure and Capital Expenditure is prepared by the College and approved by the University Grants Commission (UGC). The Bursar of the College projects and allocates the available funds to different departments/societies for organizing various programmes and cultural activities for the academic year out of student societies funds. All surplus funds are periodically invested in fixed deposits for appropriate duration. The College Governing Body monitors all major expenses. The Governing Body has a mechanism of external audit. The major sources of the College's receipts are fee collections from the students and the grants received from the UGC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC of the College has launched an in-house Interdisciplinary Research and Innovation Projects Scheme, PRABODH, by providing funding support to encourage research in areas that go beyond the curriculum boundaries. PRABODH has also been extended to the beneficiaries of the Vidya Vistar scheme (initiated by the University of Delhi). The scheme has received an overwhelming response from the faculty and the process of screening and finalizing the project proposals is in progress. ARSD College has signed an MoU with Netaji Subhas Institute of Technology to foster the research environment and provide more opportunities for students as well as faculty for enhancing their technical skills and research temperament.
2. An MoU was signed between ARSD College and National Productivity Council, an autonomous organization under the Department for Promotion of Industry and Internal Trade (DPIIT), Government of India, wherein ARSD will act as the nodal college for empaneling and involving other colleges for work related to customized trainings/capacity building programmes and promoting entrepreneurial activities amongst students. In furtherance of the objective of this collaboration, a 3 months' course in 'Internship in Information Technology' was mutually designed and is now running successfully with a batch of 12 students from Delhi NCR.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. IQAC has enabled a strong system whereby students are provided a platform to register their views, suggestions and complaints through Student-Faculty Committees, Mentoring Groups and Feedback Mechanism. A small group of students are assigned to each faculty member in which the mentors not only discuss students' academic concerns but also their problems and anxieties related to their personal lives. The Student-Faculty Committees meet regularly to discuss scholastic and co-scholastic areas. Regular feedback from other stakeholders, such as alumni, parents, visitors and staff, is also taken. The feedback is duly analyzed and is used in planning and executing the development plans of the institution.
2. The unprecedented times saw a shift from physical to the virtual mode of teaching-learning, through platforms like G-Suite, MS Teams and Zoom. To smoothen this transition, students and faculty members have all been provided unique College IDs. Webinars/workshops were organized on Zoom and Facebook to train the students and staff in this regard. The whole process from admission to teaching-learning to grievance to assessment and examination has been completely digitized. The college has a fully functional recording studio, easy access to e-resources/journals and a repository of uploaded lectures to enhance the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include:**  
**Regular meeting of Internal Quality Assurance Cell (IQAC);**  
**Feedback collected, analyzed and used for improvements**  
**Collaborative quality initiatives with other institution(s)**  
**Participation in NIRF any other quality audit recognized by**  
**state, national or international agencies (ISO Certification,**  
**NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.arsdcollege.ac.in/wp-">https://www.arsdcollege.ac.in/wp-</a>

Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The College makes efforts to integrate cross-cutting issues such as gender, human rights into the curriculum to produce sensitive and responsible citizens. The College provides 1% relaxation to female applicants across all courses during admission in an effort to encourage female enrollment. Inclusion is ensured through fair participation in academic and cocurricular activities from students across caste, class, region, gender and race boundaries. As a measure to instill gender sensitization among the students, a deliberate attempt is made by the departments to offer papers in the areas such as "Women, Power, and Politics", "Contemporary India: Women and Empowerment", "Applied Gender Studies and literacy in media" etc.

The College has an active Women Development Cell to empower female students through skill development, awareness campaigns, talks, workshops, symposiums, and panel discussions. Apart from WDC, different societies of the College like NSS, Rangayan etc., also actively contribute in creating an atmosphere of gender equality by addressing topics like women rights, menstrual hygiene, cyber safety, the inclusion of transgenders etc., through webinars. To further the cause, the College also has an Internal Complaints Committee, Girls Common Room, separate washrooms, Sanitary Pad dispensers, Female Guards and Counselors.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/Annual-Gender-sensitization-Plan-.pdf">https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/Annual-Gender-sensitization-Plan-.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/Facilities-for-women-in-Campus.pdf">https://www.arsdcollege.ac.in/wp-content/uploads/2022/03/Facilities-for-women-in-Campus.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-

D. Any 1 of the above

**based energy conservation Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The College in its pursuit of management of degradable and non- degradable waste has entered into MoUs and other arrangements with various agencies such as Jaagruti Waste Paper Recycling Services and PomPom Recycling Private Limited. The college has successfully conducted the Green Audit and has been awarded an Environmental Friendly Institution. A room has been earmarked for the Recycled paper machine. The College has a space designated as a Garbage Room. It has reserved an area of 358.4 square feet for rainwater harvesting unit along with a rain water storage tank of 4500 square feet. An area of 1260 square has been marked for a compost pit contributing to sustainability.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/1SjMlaP4WK0p8ugCMyIwCTbBS-R_co5Tz/view?usp=sharing">https://drive.google.com/file/d/1SjMlaP4WK0p8ugCMyIwCTbBS-R_co5Tz/view?usp=sharing</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus**

A. Any 4 or All of the above

are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents

Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College focuses on inclusion by ensuring fair participation in academic and co-curricular activities from students across caste, class, region, gender and race boundaries. For students from economically underprivileged backgrounds, there are provisions for fee concessions, aid and book bank. College, through a number of highly active societies, contributes towards creating awareness about pressing social and environmental concerns, staging resistance to oppressive practices, and serving as conduits of positive change. Societies such as Cultural, Rangayan, NSS, NCC, Eco Club, Debating (English/Hindi), Film Appreciation, Fine Arts and Crafts, Photography, Equal Opportunity Cell, Women Development Cell, North East Welfare Committee, Enactus, Ambedkar and Gandhi Study Circles continue to do exemplary work for the cause of community service, holistic learning, and building equitable systems. Collaborations with NGOs and public sector entities to help communities and migrant workers rendered destitute by the pandemic have been initiated. To facilitate integration, the Annual Rainbow Festival was organized by the North East Welfare Committee, highlighting the richness and diversity of the region, and bringing together 9 colleges of the University. Around 120 such activities were conducted under different societies during the year 2020-21.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College societies are actively addressing this area.

- NSS- National Constitution Day: Pledge, Preamble Reading Event, Webinars: 'Strengthening Democracy', 'National Unity Day', 'Satark Bharat, Samriddh Bharat', 'National Road safety Month 2021', Gender Equality, Vigilance Awareness Week, Cleanliness Drives under Swacch Bharat Abhiyan, etc.

NCC- Run For Martyrs: Kargil Vijay Diwas, International Yoga Day, Atmanirbhar Bharat Awareness Campaign, Constitution Day Activities

- Gandhi Study Circle- Celebrates Gandhi Jayanti through organizing several webinars like 'Gandhi ka Manav bodh,' etc.
- Women Development Cell- webinars on topics like 'Women and Social Development' focussing on gender inequalities.
- Ambedkar Study Circle- Bilingual magazine on the theme 'Ambedkar and his mission', quiz competition and talks on the theme.
- Equal Opportunity Cell- Webinars to sensitize towards the Divyangjans
- Rangayan- Through nukkad natak, draws attention to governmental initiatives, pressing current concerns and systemic inequalities, Street Play on "Eradicate Corruption, Build a Better India"
- Enactus- Hands-on projects and sessions on sensitizing students and communities towards social responsibility, mental well-being, women empowerment, hygiene etc.
- Unnat Bharat Abhiyan (UBA)- The College has adopted 5 villages of South-West Delhi to address issues like education, health, sanitation, drinking water, solid waste management, use of renewable energy, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>

Any other relevant information

No File  
Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To commemorate the celebrations of "Azadi Ka Amrut Mahotsav", 75 years of India's Independence, the College is organizing a series of events, as notified by the Ministry of Education and the Ministry of Information and Broadcasting such as talks on Human rights: Issues and challenges, the symbol of India's unity, monument making and poster making, singing competition, inter-college bilingual debate, essay writing competition etc.

NCC, NSS, Fine Arts and Crafts Society, Women Development Cell, Eco Club and other societies and departments of the College regularly celebrates Republic Day, Independence Day, Gandhi Jayanti , Kargil Diwas, Martyr's Day, Teacher's Day, International Women's Day, Hindi Diwas, National Yoga Day, Vigilance Awareness Week, Constitution Day, Swachhta Pakhwada, Diwali, Environment Day, National Youth Day, National Mathematics Day, NSS Week, Earth Day among others.

File Description

Documents

Annual report of the celebrations and commemorative events for the last (During the year)

[View File](#)

Geo tagged photographs of some of the events

No File Uploaded

Any other relevant information

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## 7.2 - Best Practices

### 7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### 1. Title of the Practice

Research-Oriented Teaching-Learning Environment

#### 2. Objectives of the Practice

To provide a conducive research environment and optimum utilization of institutional capabilities and encourage research initiatives among students and faculty.

#### 3. The Context

ARSD has a strong undergraduate research culture that has been nurtured by the premium placed on Quality Education, Holistic Learning, and Academic Excellence in the College's Vision and Mission.

#### 4. The Practice

Our faculty members and students are involved actively in activities like research writings and research projects funded by agencies like UGC, DST-SERB, ICSSR, CSIR, DBT etc. The College organizes FDPs/Workshops/Seminars/Refresher Courses and national and international conferences on contemporary issues for the benefit of both students and faculty.

### 1. Evidence of Success

Faculty and students have several research papers/articles/books to their credit. 23 faculty members are guiding 71 research scholars at PhD/MPhil levels. College has launched PRABODH: In-house Interdisciplinary Research/Innovation Projects scheme and Central Instrumentation Facility.

#### 1. Problems encountered:

- Adequate Funding
- Infrastructural requirements
- Collaborations
- Disruptions due to pandemic

#### Resources required:

- Research and professional training personnel
- Monetary resources
- Administrative and infrastructural support

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### 1. Title of the Practice

Institutional Social Outreach Activities

### 2. Objectives of the Practice

What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice? (in about 20 words)

To enable students to empathize with and act upon the ground level socio-economic issues towards realizing the Sustainable Development Goals.

### 3. The Context

What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice? (in about 30 words)

We strongly believe in nurturing our stakeholders with a sense of duty towards the less fortunate and the marginalized through activities addressing issues like education, health, women empowerment, environment etc.

### 4. The Practice

Describe the best practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced? (in about 50 words)

Several College societies like NSS, Enactus, Women Development Cell, Equal Opportunity Cell, Eco Club, Garden Committee, Rangayan, North East Welfare Committee, Star College Scheme and schemes like Unnat Bharat Abhiyan and Vidya Vistar Scheme have been actively involved in accomplishing positive social change through their activities.

### 5. Evidence of Success

Provide evidence of success such as performance against targets and benchmarks, review/results. What do these results indicate? Describe in about 40 words.

The College in its pursuit of social outreach activities has entered into MoUs and other arrangements with various agencies such as Jagruti Waste Paper Recycling Services, Society for Disability and Rehabilitation Studies, Gargi and Vidya Prakash foundation etc.

### 6. Problems Encountered and Resources Required

Please identify the problems encountered and resources required to implement the practice (in about 30 words).

Problems encountered:

- Funding
- Initial distrust shown by the target communities
- Permissions required from Government authorities
- Disruptions due to pandemic

Resources required:

- Student volunteers and faculty mentors
- Monetary resources
- Administrative support

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

#### 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College thrusts upon instilling among the students employable and entrepreneurial skills in tune with the contemporary demands through add-on courses, training workshops, internships, research and entrepreneurial opportunities are offered to the students. These endeavors have continued even during the pandemic times.

- The College has a Centre for Innovation and Entrepreneurial Leadership and a Technology Business Incubator to support the spirit of entrepreneurship.
- ARSD college is a network institute of the Indian Institute of Remote Sensing, Dehradun.
- The Skill Development and Entrepreneurship cell of the College has the objective of improving entrepreneurial and professional skills of the students.
- The College has an active Placement Cell to provide job and internship opportunities to students.
- An MOU was signed between the College and National Productivity Council, to develop & conduct capacity building programs for aspiring entrepreneurs through a specifically designed course curriculum.
- Enactus provides a platform for budding social entrepreneurs to hone their entrepreneurial skills to bring about a positive change in the lives of the underprivileged sections of the society.
- DBT STAR College Scheme has helped increase interdisciplinary interactions and created a research and collaborative atmosphere amongst the faculty members and students alike.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. The College is in the process of implementing of the New Education Policy by partnering with institutions like Skill Hub India, National Productivity Council among others.
2. We plan to organize more skill-based, vocational, entrepreneurial and other add-on courses to impart employable skills to the students and help them become future entrepreneurs.
3. Under the Vidya Vistar Scheme, we plan to extend and deepen the academic and research cooperation.
  - To promote research and innovation acumen amongst the faculty and students alike
  - Central Instrumentation Facility is ready for launch.
4. We are in the process of initiating a multidisciplinary bilingual research journal.
5. We propose to conduct more interdisciplinary national/international seminars/FDPs/training programmes/workshops to provide an opportunity to researchers, industry experts, academicians and students to exchange their views and opinions on contemporary issues.
6. In an attempt to create an environment conscious campus, we plan to take active measures towards use of sustainable energy resources through installation of solar rooftop power plants and waste management efforts such as installing a sewage treatment plant.
7. For increased stakeholders' engagement, we plan to formulate a Parents-Teachers Association. Also, efforts are underway for greater alumni engagement in the College activities.